

**UNIVERSITY OF MASSACHUSETTS
PRESIDENT'S DELEGATIONS**

Passed by the Board
4/8/92

ATHLETIC COACHES

To authorize the President of the University to delegate to the Chancellor of each campus the authority to exempt certain athletic coaches, as the President deems necessary, from any and all provisions of Trustee Document T73-090, as amended (including any moratorium with respect thereto) and any other similar policy that may be applicable, and to enter into agreements with said coaches, including all terms and conditions of employment.

Passed by the Board
6/3/92
Revised 2/7/01
Revised 2/15/06

**POLICY FOR THE MANAGEMENT OF UNIVERSITY FUNDS
AND ASSOCIATED POLICIES AND DELEGATIONS**

To approve the University's Policy for the Management of University Funds (Doc. T92-031), as described in the executive summary, which includes the following delegations of authority:

To delegate to the President, each Chancellor, the Vice President for Management and Fiscal Affairs/Treasurer, the Vice Chancellors for Administration and Finance, and the Controllers and their designees, the authority to authorize payments on the University systems on behalf of the University consistent with Doc. T92-031.

To delegate to the President of the University the following purchasing authority, with authority to re-delegate solely to the Chancellors, their designee(s), or such other officers as the President sees fit:

- (a) Authority to enter into contracts for labor and materials exceeding \$25,000.
- (b) Authority to enter into leases of equipment for periods exceeding one year, irrespective of amount.
- (c) Authority to enter into leases of real property.

To delegate to the President of the University and the Chancellors the following purchasing authority for University-wide or President's Office matters and campus matters, respectively, with authority to re-delegate to the Treasurer, purchasing directors and such other officers as they see fit:

- (a) Authority to sign purchase orders irrespective of type or amount.
- (b) Authority to enter into leases of equipment for periods which do not exceed one year, irrespective of amount.
- (c) Authority to enter into contracts for labor and materials and contracts for services under \$25,000.

To delegate solely to the President of the University:

- (a) Authority to contract for professional services to be performed by consultants and other persons engaged other than in an employment status where the amount to be expended for professional services under any such contract shall exceed \$200,000 in any fiscal year and other than for services to be performed for or under the direction of the Board of Trustees. The President shall report to the Committee on Administration and Finance on all such contracts. Reports shall be made regularly, but no less than annually.
- (b) Authority to sign and deliver all papers and documents relating to the contracting as aforesaid for services of non-employees.

To delegate to the President of the University, with authority to re-delegate solely to the Chancellors:

- (a) Authority to contract for professional services to be performed for the particular campus by consultants and other persons engaged other than in an employment status where the amount to be expended for professional services under any such contract shall not exceed \$200,000 in any fiscal year.
- (b) Authority to sign and deliver all papers and documents relating to the contracting as aforesaid for services of non-employees.

To delegate to the President of the University, with authority to redelegate to the Chancellors, who may subdelegate such authority as they determine appropriate:

- (a) Authority to contract for professional services to be performed for the particular campus by consultants and other persons engaged other than in an employment status where the amount to be expended for professional services under any such contract shall not exceed \$50,000 in any fiscal year.
- (b) Authority to sign and deliver all papers and documents relating to the contracting as aforesaid for services of, or engaging as aforesaid, non-employees.

All subdelegations shall be made in writing and forwarded to the office of the Vice President for Management and Fiscal Affairs (with a copy to the General Counsel's office).

All contracts for professional services in an amount to exceed \$25,000 in a fiscal year should be reviewed for form and content by the appropriate campus Counsel.

The President shall have the authority to exclude from these delegations any categories or types of consultant service or professional service contracts as he deems necessary or appropriate.

The President shall issue guidelines to implement this policy. Said guidelines shall include but are not limited to a requirement that campuses provide a quarterly listing of all newly executed consulting or professional service contracts over \$50,000 to the Vice President for Management and Fiscal Affairs and Treasurer. Listings shall include the name of the consultant or firm, contract purpose, total contract amount, and the duration of the contract.

Passed by the Board
6/3/92

LABOR RELATIONS

To delegate to the President of the University authority for all labor relations, including negotiation of collective bargaining agreements and contract administration. The President may delegate contract administration to the Chancellors of the campuses who may delegate this further as they deem appropriate. The Board of Trustees shall be consulted prior to the beginning of negotiations and kept informed, through the Executive Committee, of the progress of negotiations. The composition of administration bargaining teams shall be largely drawn from the appropriate campus or campuses through consultation with the Chancellor or Chancellors. Further, that this item be revisited by the Executive Committee at its November meeting. (Doc. T92-054)

Passed by the Board
2/3/93

APPOINTMENTS

To delegate to the President, with authority to re-delegate solely to the Chancellors, the authority to appoint, subject to the President's approval, Vice Chancellors, Provosts, and Deans of their respective campuses. Further, to amend the Governance Document (Doc. T73-098, as amended) by deleting from the first sentence of Section II. C.3. the words "with the concurrence of the President and the Board of Trustees" and inserting in place thereof the words "upon delegation by the President." Any policies, rules or regulations (or any part thereof) currently in effect in the University which are inconsistent herewith are hereby rescinded. (Doc. T93-018)

Passed by the Board
2/3/93

PROFESSIONAL LEAVE OBLIGATION

To delegate to the President, with authority to re-delegate to the Chancellors, the authority to waive for all professional staff any service obligation following professional improvement leave. Further, to amend the Personnel Policy for Professional Non-Academic Staff (Doc. T73-090, as amended) by deleting from the last sentence in Paragraph F of the "Professional Improvement" Section the words "the Board of Trustees" and inserting in place thereof the words "an authorized officer of the University." Any policies, rules or regulations (or any part thereof) currently in effect in the University which are inconsistent herewith are hereby rescinded. (Doc. T93-019)

Passed by the Board
2/1/95

INDEMNIFICATION AUTHORIZATION

Under the authorization granted in General Laws chapter 258, Section 9 to public employers to indemnify their public employees, to delegate authority to the President of the University, upon recommendation of the General Counsel, to indemnify by way of settlement or satisfaction of a judgment a University officer or employee for any asserted liability arising out of any action or inaction falling within the scope of employment. Such indemnification shall be limited to the aggregate amount of any and all claims arising out of a single occurrence, shall not exceed one million dollars (\$1,000,000), and shall not include punitive damages.

Any such indemnification also shall be limited to those claims for which there is no insurance coverage, including coverage under the University of Massachusetts Self-Insurance Trust. This authorization or any action taken pursuant to this authorization shall not be construed as a waiver of any available insurance or as a waiver of the fiscal responsibility of the Commonwealth of Massachusetts to fund any appropriate request for indemnification. (Doc. T95-023)