



01 Insured's GIC-ID (usually Soc. Sec. #) Sex: Male Female Date of Birth Dept. ID # or Agency/Division # Name - Last First MI Address This is a new address City State Zip Code Date Entered Service Bargaining Unit/Union Name HR/CMS or UMASS Employee ID # Home Phone Work Phone

02 LIFE, HEALTH AND LTD COVERAGE Effective Date: / 01 / New Enrollment Change Cancel Coverage Basic Life Only Long Term Disability (LTD) Basic Life and Health Annual Salary: \$ Salary Effective Date: / / Long Term Disability (LTD) Health Insurance Optional Life Insurance

Health Plan Fallon Direct Fallon Select Harvard Pilgrim Independence Health New England Navigator by Tufts Health Plan NHP Care - Neighborhood Health Plan (HMO app required) UniCare/Community Choice UniCare/PLUS UniCare State Indemnity/Basic CIC: Yes No Individual Family

Optional Life Please Check One: Automatic Increase Non Automatic Increase Amount \$: Automatic Increase - Family Status Change Non Automatic Increase - Family Status Change Amount \$: Please Check One: Smoker Non-Smoker

03 Name Change Previous Name New Name

04 LEAVE OF ABSENCE FOR GIC USE ONLY: Effective Date: / 01 / Leave Is: With Pay Without Pay Leave Type: Educational Maternity Military Caregiver FMLA Personal Reason Personal Illness Sabbatical FMLA Military Exigency Family Other Industrial accident Suspension Military

05 Return to Payroll Deduction: First Day Back on Payroll FOR GIC USE ONLY: Effective Date: / 01 /

06 Retirement Date Retired ORP (Higher Ed Only) Fund Name: 07 Transfer to another Agency Name of Agency Transferred to Effective Date 08 Transfer from another Agency Previous Agency Effective Date 09 Termination Coverage (if elected) Termination Reason Termination Date 39-Week Layoff Coverage Deferred Retiree COBRA Conversion

SIGNATURE REQUIRED Long Term Disability Insurance (LTD) Optional Life Insurance Deduction Authorization At Retirement Termination If you are applying for Health Insurance, be sure to file a Form IDF to list family members

FOR GIC USE ONLY: Entered Verified Political Subdivision