

**UNIVERSITY OF MASSACHUSETTS
AMHERST●BOSTON●DARTMOUTH●LOWELL●WORCESTER
MEETING MINUTES
SUB COMMITTEE TO DRAFT LEADERSHIP PROFILE FOR UNIVERSITY OF
MASSACHUSETTS AMHERST CHANCELLOR SEARCH
Wednesday, November 9, 2011 10:15 a.m. – 10:45 a.m.
Room 504
Goodell Building
University of Massachusetts
Amherst, Massachusetts**

- I. Call to Order - Attending: (J. Bennett, notes) Priscilla Clarkson, Joseph Bartolomeo
- II. Discussion about meeting/edit process.
- III. Content – Document reviewed paragraph by paragraph to agree on content and needed edits.
 - a. Agree that Search firm will need to double check information.
- IV. Discussion about next steps and agree that edited version (with Annual Indicators) will be sent to Search Firm to revise and make their own contributions.
 - a.

Next meeting: November 15, 2011 10:30 a.m. to 11:00 a.m. to approve final document to be sent to the search firm.