

**BOARD OF TRUSTEES OF UNIVERSITY OF MASSACHUSETTS  
AMHERST•BOSTON•DARTMOUTH•LOWELL•WORCESTER**

**MINUTES OF THE MEETING OF THE SEARCH COMMITTEE  
FOR THE CHANCELLOR OF UMASS AMHERST**

Campus Center, Room 805  
University of Massachusetts Amherst  
Amherst, MA 01003  
Friday, November 4, 2011, 12:00 noon

Members Present:

Chair Johnston, R. Adrion, J. Bartolomeo, M. Billings, S. Brena, Z. Broughton, P. Clarkson, D. Fubini, R. Grasso, J. Kennedy, J. MacCormack, M. Mangaliso, P. Reville, H. Sun, M. Williams

Members Absent:

E. Collins  
E. Isenberg  
V. Woolridge

Administration:

General Counsel Heatwole  
Vice President Connolly

Witt/Kieffer Search Firm:

Lucy Leske

The Chair welcomed and thanked the committee members for coming and asked the members to introduce themselves again.

Chair Johnston made a motion to approve the minutes from the Committee Meeting on October 20, 2011, as well as the Sub Committee on Search Firm Minutes on October 6, 2011, and the Sub Committee on Leadership Minutes on October 26, 2011. The minutes were approved by a vote of the Committee and both Sub Committees.

The Chair asked Ms. Leske to address the Committee. She reviewed the advertisement for position of Chancellor at UMass Amherst that would be posted in publications in print and online. Ms. Leske discussed the process for nomination of candidates and the secure website that Witt/Kieffer would set up for committee members to access in order to review potential candidates. She discussed the ways in which the firm would recruit for candidates for the position and a discussion regarding ways to reach out to a diverse pool of candidates. She discussed the ways the committee members could assist in the recruitment process to get a good pool of candidates for the position.

Ms. Leske and the committee members discussed the characteristics for a new Chancellor including interpersonal skills and that the committee needs to zero in on themes and priorities for applicants to address. Ms. Leske discussed what resources would be available and how to lead the campus and what should UMass Amherst look like in the 21<sup>st</sup> century. She mentioned the capital needs of the campus and needing a leader with sophisticated fundraising knowledge. The members also discussed their views that the next Chancellor needs to be able to work collaboratively with all parties on campus, faculty, staff, and students. A leader with strong international structure would be helpful.

There was a discussion about coordinating an input session for UMass Alumni members to attend in Worcester on November 15, 2011 after the Alumni Foundation Board meeting. Ron Grasso stated he would coordinate this input session and forward details to send out. Ms. Leske and the Chairman would both attend this input session.

Chair Johnston then asked for an update on the draft Leadership Profile that the subcommittee of Professor Clarkson and Professor Bartolomeo are working on to produce for the search firm. Professor Clarkson said they are continuing to work on the profile and waiting for missing materials and would hold another meeting on November 9, 2011 to review contents and send to firm for review and revisions.

Chair Johnston thanked everyone for attending and the meeting was adjourned at 1:48 p.m.