

**UNIVERSITY OF MASSACHUSETTS  
AMHERST □ BOSTON □ DARTMOUTH □ LOWELL □ WORCESTER  
MEETING NOTES  
SUB COMMITTEE TO DRAFT LEADERSHIP PROFILE FOR UNIVERSITY OF  
MASSACHUSETTS AMHERST CHANCELLOR SEARCH  
Wednesday, October 26, 2011; 11:30 a.m. – 12:20 p.m.  
Room 504  
Goodell Building  
University of Massachusetts  
Amherst, Massachusetts**

Trustees Present: P. Clarkson; J. Bartolomeo

Staff: J. Bennett

Dean Clarkson called the meeting to order

- The following materials were available at the meeting and are attached to the minutes of this meeting. Invitation to apply (12-21-07 Isaacson, Miller document)
- The Chancellor's Framework for Excellence (Rev. Fall 2010)
- Chancellor's Reports (Nov 2010, Feb 2011, Jun 2011)
- Annual Indicators 2010-2011 document (pgs 15-25)

## II. Review of Sample Materials and Discussion of Development of Draft for Leadership Profile

- The Subcommittee's discussed its responsibility to give input and raw material so that the consulting firm can write the current "Leadership Profile". The former "Invitation to Apply" will be provided to the firm as an example (must be updated), and will provide Annual Indicators Report; it has much of the needed relevant statistical information.
- The members reviewed the 12-21.07 document and agreed on the places that needed updating.
- Dean Clarkson will make updates/edits to materials from 12-21-07 document
- Dean Clarkson will contact appropriate university administrators to obtain some of the relevant information updates.
- The document will be discussed at the next subcommittee meeting to occur (TBD).